

AGENDA

2025 FALL CONTRACTOR/DEVELOPER/ENGINEERS MEETING

November 19, 2025

2:00 – 4:00 MEETING

- I. Review Minutes of Last Meeting – No discussion
- II. Opening Remarks by Jim Wolfe, City Engineer
 - Noted that the upcoming projects portion of website not updating. Contact us if you want a printout of upcoming projects
 - Upcoming projects: 114 E Wilson, Hawthorne, Lake and Dayton, McArthur, Larson, Sycamore, Davison Park, Maher, Gary, Elmside Center Sommers & Virginia Terrace, Pflaum, Stoughton
 - Number of private development projects as well
- III. Comments by Department of Civil Rights
 - Tracy Lomax: Federal Government and WisDOT issued a rule changing DBE requirements. Firms will have to be recertified. There will not be any DBE goals until recertification is completed. Process of recertification will be occurring through February 2026
 - Questions raised on recertification process and timeline. Firms will be required to provide some financial details and and operation details. Timeline is Nov 24, 2025 – Feb 27, 2026.
- IV. Comments by Water Utility
 - Pete Holmgren: New pipeline project this winter (3,000-3,500'). Unit Well 12 reconstruction coming up late winter or early spring. Tank repainting bid out currently. Spec updates to standard specs from Water.
- V. Comments by Traffic Engineering
 - No comments
- VI. Comments by Parks Division
 - Adam Kaniewski: A number of projects coming up. Four playgrounds out to bid now. Five or six to bid early next year. Hoyt Park parking lot construction. Pickleball courts (Warner) and futsal court and path paving (Worthington). General sport court resurfacing. Lakeway project on John Nolen causeway (August 2026)
- VII. Comments by Forestry – Tree Protection Ordinance/Spec
 - Ian Brown: New tree protection ordinance passed this fall. Increases default tree protection zone. Goal is increased communication between developers, contractors, and forestry.
 - Question raised on whether tree diameter or circumference determines tree protection zone. Tree diameter is the measurement. 1 inch = 1 foot tree protection zone. (Minimum 5 foot)

- Question raised on interaction during lateral construction or reconstruction. Forestry staff will be available for questions and will work with contractors and developers.

VIII. Standard Specification Updates Status – 2026

- Currently under review. Should be approved in December and implemented in January.
- Storm, Sewer, Water, TE, Metro, Forestry
 - How long will traffic review process take: Should be very similar. Just requires submission to two entities directly now.
 - Will this create any delays: Goal is that this will streamline rather than delay.

IX. ACC update

- John Sapp: Finalization process is being updated to digital to streamline process. Feel free to reach out with any questions. Semi-Annual ACC Office hours might start up.
 - Question raised on sub access to ACC. Answer, John can add them to the project if GC wants them.

X. Engineering Construction Section Staff Update

- Kyle Frank: Two new inspector 1s. Shawn Beer and Emma Almy are now assistant construction engineers (Brian Manning's old role)

XI. Contractor/Developer/Engineer Comments

- Question on Forestry spec update and timeline of working with Forestry. Ian Brown answered that the conversations would occur earlier in the process so that delays wouldn't occur when equipment and crews are in process.
- Question raised on Article 209 Spec Update. Janet Schmidt clarified that it is for restoration for ponds and greenways.

2025 Meeting Dates

February 5

November 19